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Provider Access Policy

Hall Cross Academy

Author/Owner (Name and Title)	Careers Coordinator
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(Please indicate in bold)	



Exceed Learning Partnership
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Policy Introduction & Purpose

Hall Cross Academy recognises and values the importance of allowing other education and training providers access to schools to speak directly with students.

Hall Cross not only supports this but encourages this access in order to enable our students to make more informed decisions about their future.

The impact of speaking with other providers and employers can have a real positive effect for our students: they are able to receive impartial advice and guidance along with learning more in depth information regarding their potential future choices. We also want students to be able to understand technical education and apprenticeship opportunities and where these pathways can lead them. We want students to be aware of all routes whether that be post 14,16 or 18.

In addition, this helps support the academy in working towards meeting all Gatsby Benchmarks and develop the careers programme we offer.

Policy Aims: The aim of this policy is to set out clear guidance on how other education/training providers can access the academy and speak with students.

This document sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Hall Cross Academy Pupil entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Hall Cross Academy will ensure the following mandatory requirements are put in place for students in Year 8 - 13:

- **Two encounters for pupils during the 'first key phase' (year 8 or 9)** that are mandatory for all pupils to attend, to take place any time during year 8 or between 1 September and 28 February during year 9.
- **Two encounters for pupils during the 'second key phase' (year 10 or 11)** that are mandatory for all pupils to attend, to take place any time during year 10 or between 1 September and 28 February during year 11.
- **Two encounters for pupils during the 'third key phase' (year 12 or 13)** that are mandatory for the school to put on but optional for pupils to attend, to take place any time during year 12 or between 1 September and 28 February during year 13.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Policy Scope: The purpose of this policy is to set out the times at which access is to be given and explain how the school will meet the new legal requirement to put on six provider encounters. It also provides clear information and guidance on how providers can seek access to the school and speak directly with students.

The policy supports the statutory requirements of schools to comply with the Provider Access Legislation through the changes to the Skills and Post-16 Education Act 2022, which come into effect on 1 January 2023. [careers guidance.pdf](#)

In addition, the policy applies to the staff at Hall Cross Academy to understand and follow should anyone contact them directly regarding attending the school to speak to students.

Policy / Controls

Hall Cross Academy offers a comprehensive Careers Education, Information, Advice and Guidance programme and is committed to continuing to develop and support its students in their future and progression. Allowing access to education and training providers is not only a crucial element for a student's careers programme but helping educate them and raise awareness of the different opportunities available to them, including technical education and apprenticeships.

Procedure: In order to access Hall Cross Academy students, education and training providers will need to contact the Careers Lead/Careers Coordinator, Rebecca Birch directly via email;

rm@hallcrossacademy.co.uk Contact number: 01302 320626 ext:115

Hall Cross Academy welcomes both in person activity and virtual.

Below is a table for opportunities for access to the academy however please note that Hall Cross Academy welcomes opportunities that may not be listed below:

Year Group	Autumn Term	Spring Term	Summer Term
		Assembly	
Year 7		National Apprenticeship Week	
		National Careers Week	
		Assembly	
Year 8		National Apprenticeship Week	
		National Careers Week	
		Assembly	
Year 9		National Apprenticeship Week	
		National Careers Week	
		Assembly	
Year 10		National Apprenticeship Week	Year 10 Careers Day
	Performing Arts - Next Steps Conference	National Careers Week	
		Assembly	
Year 11	Year 11 Careers Day	National Apprenticeship Week	Future Pathways Evening
	Performing Arts - Next Steps Conference	National Careers Week	
Year 12	Performing Arts - Next Steps Conference	National Apprenticeship Week - Academic Tutor	Future Pathways Evening
			Work Experience preparation - Academic Tutor
			Future Pathways Week
Year 13	Performing Arts - Next Steps Conference	Apprenticeship workshop - Opportunities available for small groups.	
	Student Finance - Presentation		
	Ucas Day		

Below is a table on activities taking place to support us in meeting the Provider Access Legislation:

Year Group	How we are currently meeting the new PAL:
Year 7	Apprenticeship Assembly - Doncaster College
Year 8	Apprenticeship Assembly - NHS Attend the We Care into the Future event, able to speak with Doncaster College, Sheffield University, Sheffield Hallam University and BPP.
Year 9	A University visit Apprenticeship Assembly - Amazon Assembly from GXO Logistics
Year 10	All students attend Opportunity Live Year 10 Careers Morning (includes a careers fair as well as ASK running an apprenticeship session for all students) Lincoln University visit T-Level Assembly
Year 11	Year 11 Careers Day - Insight/Taster Day Future Pathways Evening T-Level Assembly Apprenticeship Assembly - Doncaster Council
Year 12	Offer to university open day visits Attend What Career Live - NEC UCAS Fair Degree Apprenticeship - Virtual workshop Future Pathways Evening Law Workshop - Newcastle University Oxbridge Workshop (Oxford University hosted at Hall Cross)
Year 13	Degree apprenticeship workshop Interview Preparation Personal Statement support - Both Hull University and Lincoln University offered this support. Student Finance - Evening event for students and parents Students Finance - virtual session delivered virtually. National Apprenticeship Show

Previous Providers

To evidence our compliance with PAL please see below a list of providers that have previously been invited to attend the academy: [Providers invited into Hall Cross Academy](#)

Destinations of our Pupils

Furthermore you can access our students destinations via our school careers page: [Year 11 and 13 Destination Data](#)

Granting and refusing access - Please refer to our safeguarding policy for further details on 'Visitors to the Academy, 3.1.1' <file:///H:/Safeguarding-Child-Protection-Policy-2021-22.pdf>
All visitors must comply with the policies in place should they wish to enter the school and speak with students.

Safeguarding – Please refer to our safeguarding policy for further details on 'Visitors to the Academy, 3.1.1' <file:///H:/Safeguarding-Child-Protection-Policy-2021-22.pdf>

Premises and Facilities - The academy will make the main hall, sports hall, sixth form centre, library, classrooms or private meeting rooms available for education and training providers; giving them the opportunity to speak with students.

Advance notice will need to be given in order to book venues and for students to attend.
Additional equipment can be made available such as audio or visual devices but again advance notice will be required.

Providers are more than welcome to leave prospectuses or other relevant course information following events or they can be left with at the school reception who can pass them onto the school's Career Lead.

Should a provider wish to raise a complaint please refer to our complaints procedure on the academies policy webpage: <https://hallcrossacademy.co.uk/about-us/policies/>

Consultation

The focus of this policy is aimed at external parties including education and training providers as well as employers.

In addition, the policy is for the staff at the academy to understand the expectations of the academy and the procedures that should be followed when agreeing or refusing access to external parties.

It is a statutory requirement that schools allow education and training providers access to the academy in order to speak with students.

[careers guidance.pdf](#)

<https://www.careersandenterprise.co.uk/fe-skills/provider-access-legislation/>

Furthermore, the Access Policy has been consulted with Senior Lead and the Academy Careers link Governor.

Sources and References

Statutory Guidance from the Department of Education:

[careers guidance.pdf](#)

Policy Review & Development

This policy will be reviewed annually by the Careers Coordinator (Rebecca Birch), Senior Lead and Academy Governor.

Document version change control

Version:	Date:	Details of changes:
1	March 2022	Document created in consultation with the Governing Body and Senior Leadership team.
2	April 2022	Policy Aims - further narrative added Consultation - text added Policy/Controls - text added
3	January 2023	Changes to the Senior Lead Policy Introduction - New Provider Access Legislation added Consultation - Updated statutory guidance document/link.
4	December 2023	Updated the university visit for Year 9. Updated Senior Lead and Governor. Updated Career events.